

Telepay application

For Corporate customers only

LLOYDS BANK



Guidance notes

When completing this form we will ask you to select a method of input to Telepay.
If you are unsure, please speak to your business team or Relationship Manager.

Please write clearly in the white spaces with capital letters or cross the boxes.

1 Input method

Which input method do you require?
(please cross one box only)

Fax



Telephone



2 Your details

This section must always be fully completed.

Full name of business

Address

Postcode

Your contact numbers and area dialling codes

Telephone

Mobile

Fax

Primary contact name:

Title Mr Mrs Miss Ms Other (please specify)



Full name

Secondary contact name:

Title Mr Mrs Miss Ms Other (please specify)



Full name

3 Your account details

Your credit limit needs to be agreed with your business team or Relationship Manager.

Additional accounts can be set up for **fax** and **telephone** input. Each additional account will be allocated a separate user number.

If you would like to have more than three accounts on this service, please refer to your business team or Relationship Manager.

Account number 1

Sort code

Account number

Credit limit

User number (Bank use only)

Account name (18 character maximum)

What limit period would you like?
(please cross **one** box only)



Account number 2

Sort code

Account number

Credit limit

User number (Bank use only)

Account name (18 character maximum)

What limit period would you like?
(please cross **one** box only)



Account number 3

Sort code

Account number

Credit limit

User number (Bank use only)

Account name (18 character maximum)

What limit period would you like?
(please cross **one** box only)



4

Payment type

Please indicate what type of payments you would like to make:

Account reference

Payment types (e.g. salaries, wages, supplier's payments)

Number of items (the approximate number of payments per submission)

Account number 1

Account number 2

Account number 3

5

Your agreement with us

When completed, please send this form to your business team or Relationship Manager.

SIGNED (by) (for and on behalf of) the customer in accordance with the legal entity signing requirements or authority form given to the Bank which holds the account(s) detailed in Section 3.

I request Lloyds Bank plc to operate the Telepay service in connection with the accounts named overleaf, on the basis of the terms and conditions of the Telepay Customer Agreement, a copy of which has been supplied to us.

I have read and understood the terms and conditions of the Telepay Customer Agreement and agree to abide by them.

Authorised signature

Date

Name

Position

Authorised signature

Date

Name

Position

Authorised signature

Date

Name

Position

Authorised signature

Date

Name

Position

For bank use only

Customer's signature and account details confirmed

The customer has been advised that they need to allow at least four weeks before they can make their first submission

The application form has been completed in accordance with the authority form

The account is controlled by Corporate only

The credit limits detailed overleaf have been sanctioned

The customer has a copy of the Telepay Customer Agreement

No Trust Accounts are listed and all accounts are in the name of the business

A member of your business team or Relationship Manager's signature

Date

Contact telephone number

Branch stamp

For Telepay use only

Set-up date

D

D

M

M

Y

Y

When completed, please post to:

Lloyds Bank plc, Telepay Registration Centre, PO Box 304, Sheffield S26 6ZP.

www.lloydsbankcommercial.com/

Please contact us if you'd like this in Braille, large print or on audio tape

We accept calls via Text Relay.

We may monitor or record phone calls with you in case we need to check we have carried out your instructions correctly and to help improve our quality of service.

Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 119278.

We aim to provide the highest level of customer service possible. If you do experience a problem, we will always seek to resolve this as quickly and efficiently as possible.

If you would like a copy of our complaint procedures, please contact your relationship manager or any of our offices.

You can also find details on our website, at www.lloydsbankcommercial.com/contactus/